

Role: AV Project Manager

Location: Laindon, Essex

Contract: Permanent, Full-time

Salary: £30,000 - £39,000 dependant on experience

YSLV is one of the UK's leading AV rental companies - providing an extensive range of equipment and services, from LED screens to audio & lighting both dry hire and full production. We provide an integrated range of AV & digital solutions for event organisers, agencies, brands and trade customers. Our AV equipment inventory and peripheral services continues to grow and expand with the industry's ever-changing demands - allowing us to create new, innovative and immersive experiences for our clients.

We are seeking to expand our team and appoint an experienced AV Project Manager to primarily work out of our office in Laindon, Essex. Project managers are core members of our team and are required to simultaneously manage multiple projects whilst delivering the highest standard of service to our clients. Our Project Managers are required to travel nationally and internationally delivering an exceptional level of service.

ROLE OVERVIEW & KEY RESPONSIBILITIES

- Manage and oversee every stage of a project once handover from the Client Services team is complete
- Managing the on-site team to ensure that all contractual commitments are met to an outstanding level technically, efficiently and safely
- Act as the client's primary contact with YSLV for all matters relative to the project
- Installing and de-rigging equipment to a high standard while following procedures
- Management of project costs ensuring all equipment and services provided fit within the project budget
- Procurement of materials as required, liaising with Logistics & Accounts
- Creation of all required paperwork such as RAMS, Movement Orders and Work Permits
- Creation of prep sheets and direct liaison with the Warehouse team including overseeing equipment loading
- Scheduling of Works per project (staffing and planning in liaison with the Head of Logistics & Training)
- Project Communications (including reporting internally and externally)
- Manage all aspects of the onsite delivery of the project (including all H&S and Environmental responsibilities and logistics)
- Coordinating cross hires as and when required in conjunction with the Warehouse Manager

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KNOWLEDGE, SKILLS & EXPERIENCE

Essential

- Experience and practical knowledge of a broad range of technical AV areas including the installation and use of LED Screens, lighting, sound and video.
- Strong IT / computer skills including using Microsoft Office
- A thorough understanding of health and safety policies and regulations with an ability to produce and compile risk assessments and method statements, in addition to be proactive in implementing H&S policy and procedure
- Ability and confidence working at height
- Advanced knowledge of rigging
- A good working knowledge of electricity and temporary power installations
- A good team member with excellent leadership skills with the ability to lead teams on and off site, often in a high-pressured environment
- A high level of attention to detail
- Highly organised with the ability to prioritise and multi-task managing a challenging workload and meet strict deadlines
- Excellent time management and planning skills
- Previous AV industry experience
- Full UK Driving Licence with access to own vehicle
- Valid Passport

Desirable

- Experience driving vans up to 3.5t
- Strong CAD software skills
- Rigging Qualifications
- HGV Licence
- Recognised Electrical Qualification

This role is a great opportunity to join an industry leading company, in a role that is demanding but rewarding. The role comes with great benefits including competitive rates of pay, 28 days paid holiday, annual staff events and first rate CPD opportunities.

Relocation packages are available to outstanding applicants.

Please apply by emailing careers@yslv.co.uk with your CV.