



Role: AV Warehouse Assistant

Location: Laindon, Essex

Contract: Permanent, Full-time

Salary: £17,500 - £23,500 dependant on experience

YSLV is one of the UK's leading AV rental companies - providing an extensive range of equipment and services, from LED screens to audio & lighting both dry hire and full production. We provide an integrated range of AV & digital solutions for event organisers, agencies, brands and trade customers. Our AV equipment inventory and peripheral services continues to grow and expand with the industry's ever-changing demands - allowing us to create new, innovative and immersive experiences for our clients.

Audio Visual Warehouse Assistant

We are looking to recruit a Warehouse Assistant to fill a new position within the business, based out of our main warehouse in Laindon, Essex.

Reporting to the Warehouse Manager, you will assist with the day to day operation of the warehouse and vehicle fleet.

Previous experience in a similar role and the Audio, Visual, Sound and Light industry is an advantage, but not necessary.

Salary depending on experience. Full time role generally Monday to Friday however will need to be flexible to the demands of the business ensuring weekend cover as required.

Although this role is mainly warehouse based, you may be required to work on site from time to time to gain experience and meet the demands of the business.

Key responsibilities:

- Assist in organisation of the warehouse and development of our hire & warehouse software.
- Inspect the physical condition of equipment and report any issues to the Warehouse Manager or Electronics Engineer.
- To maintain a safe working premises for both yourself, colleagues, and visitors.

London

The AV Studio
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York

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- To handle general hire preps to ensure that the correct kit is loaded onto the correct vehicle by the time specified.
- Assist setting up, preparing and testing equipment prior to going on site or for client demonstrations when required.
- To ensure all kit coming off vans is checked back correctly against the job with any discrepancies being logged and reported to the warehouse manager for investigation.
- Assist with Loading and Unloading Vehicles and containers when required.
- To ensure all equipment is in a safe, working order before leaving the warehouse.
- Assist with regular inspections on all company vehicle, carry out basic vehicle maintenance and reporting any concerns or faults to the management team immediately.
- Deliver/Collect vehicles or equipment for jobs when required.
- To assist with, or to take control, of logistical planning for vehicles and staff.
- When necessary, to assist with basic cable & equipment maintenance and repair.

The right candidate:

- Ability to work well under pressure, within a team and to tight deadlines.
- Keen to learn new skills with excellent attention to detail.
- Excellent communication and organisational skills with the ability to plan and prioritise multiple jobs daily.
- Full, Clean UK Driving Licence - access to own vehicle would be beneficial.
- Applicants must be based within a reasonable commute of the warehouse.
- A good all-round IT knowledge of Microsoft Office and ability to pick up new software quickly.
- Forklift, manual handling, first aid and any other relevant health and safety training or certificates are beneficial, but not essential.

This role is a great opportunity to join an industry leading company, in a role that is demanding but rewarding. The role comes with great benefits including competitive rates of pay, 28 days paid holiday, annual staff events and first rate CPD opportunities.

Please apply by emailing careers@yslv.co.uk with your CV.

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